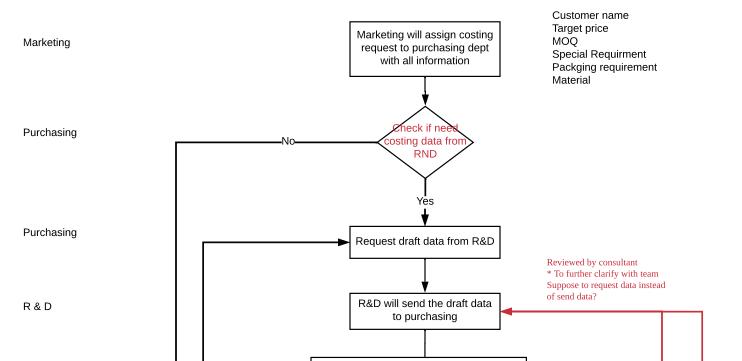# PURCHASING DEPARTMENT
MASTER FLOW CHART

Costing Request

how to add Finanace in to flow ?

Marketing

Marketing will assign costing request to purchasing dept with all information

Customer name
Target price
MOQ
Special Requirment
Packging requirement
Material

Purchasing

Check if need costing data from RND — No

Yes

Purchasing

Request draft data from R&D

R & D

R&D will send the draft data to purchasing

Reviewed by consultant
* To further clarify with team
Suppose to request data instead of send data?

Purchasing

Upon receiving Draft data, puchasing will combine all inforamation and send Target price to factory

Upon receiving Draft data, puchasing draft the costing and send the Target price to factory

eg: Dining
-metal product
-spray painted product
-upholstered product
-Glass/Mirror product

Purchasing

Check whether draft cost able to meet customer target price — No

Yes

Purchasing

Get quotation from Factory

Reviewed by consultant
* To further clarify with team
For marketing procedure, it flow to send Send 3D/Room View design to Customer

Purchasing

Combine costing and set selling price

Purchasing

Send the margin list and propose selling price to Management for approval — NO

to Negotiate with factory

Reviewed by consultant
* To further clarify with team
Discrepancy of flow - Marketing will get management approval if no need structural change

Yes

YES

Purchasing

Send Target Selling Price to Marketing

NO

Marketing

Wait for final decision from customer — NO — Decide if need structural change to reduce cost

Yes

Marketing

Marketing to inform Purchasing via Target Selling Price task and completed the task